

COUNCIL DECISION SHEET

COUNCIL BUDGET - TUESDAY, 3 MARCH 2020

Please let the Committee Clerk know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Council and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Clerk know as it may be necessary to advise the Council or seek further instructions from the Council.

	Item Title	Council Decision	Services Required to take action	Officer to Action
1.1	<u>There are no items of urgent business at this time</u>	No urgent business		
2.1	<u>There are no items of exempt business</u>	No exempt business		
3.1	<u>Members are requested to declare any interests</u>	<u>The Council resolved:</u> to note the declaration of interest by Councillor Mason MSP which will be recorded in the minute.		
4.1	<u>There are no deputations at this time</u>	No requests for deputations		
5.1	<u>Council Delivery Plan 2020/21 - COM/20/052</u>	<u>The Council resolved:</u> (i) note the content of the Council Delivery Plan 2020/21; and (ii) instruct the Chief Executive to realign any of the delivery commitments and performance reporting set out in the Plan that may be required, as a result of any potential Council budget	Chief Executive Commissioning Customer Experience	Angela Scott Martin Murchie Jacqui McKenzie

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		<p>(vi) could be introduced to support the organisation's climate transition plans; to instruct the Chief Officer - Operations and Protective Services to replace all fleet vehicles with alternative powered vehicles (where such vehicles were available in the open market) as part of the rolling programme and within the allocated budget for that programme;</p> <p>(vii) to instruct the Chief Officer - Operations and Protective Services to report back to the Operational Delivery Committee on 21 May 2020 with the Tree and Woodland Strategic Implementation Plan which would be incorporated into the Open Space Strategy to increase tree coverage within the city;</p> <p>(viii) to instruct the Chief Officer - Governance to report to the Licensing Committee on 1 September 2020 with proposals to consult with the taxi and private hire trade on options for transitioning to alternative powered vehicles;</p> <p>(ix) to note that the Council would take delivery of 15 hydrogen fuelled buses during 2020/21;</p> <p>(x) to note that the Council would take delivery of a hydrogen fuelled refuse vehicle, the first within the UK;</p> <p>(xi) to note the Council's commitment to invest approximately £100 million towards achieving Net Zero emission</p>	<p>Operations and Protective Services</p> <p>Operations and Protective Services</p> <p>Governance</p> <p>Governance</p>	<p>Mark Reilly</p> <p>Mark Reilly</p> <p>Lynsey McBain (business planner)</p> <p>Fraser Bell</p> <p>Mark Masson (business planner)</p>

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		<p>targets;</p> <p>Local Outcome Improvement Plan</p> <p>People Outcomes</p> <p>(xii) to reaffirm the Administration's commitment to no compulsory redundancies;</p> <p>(xiii) to instruct the Chief Officer - Integrated Children's and Family Services, following consultation with the Chief Officer - Finance, to introduce a supported rent scheme for care experienced young people who were attending further education and report back to the Operational Delivery Committee on 21 May 2020 with details of the scheme;</p> <p>(xiv) to instruct the Chief Officer - People and Organisational Development to report to the Staff Governance Committee on 9 June 2020 with a guaranteed interview scheme for any care experienced young person seeking to gain employment with this Council;</p> <p>(xv) to instruct the Head of Commercial and Procurement, following consultation with the Chief Officer - Aberdeen City Health and Social Care Partnership, to report back to the Strategic Commissioning Committee on 11 June 2020 on future operational delivery models for Bon Accord Care</p>	<p>Integrated Children's and Family Services</p> <p>Governance</p> <p>People and Organisation</p> <p>Governance</p> <p>Commercial and Procurement</p> <p>Governance</p>	<p>Graeme Simpson</p> <p>Lynsey McBain (business planner)</p> <p>Isla Newcombe</p> <p>Steph Dunsmuir (business planner)</p> <p>Craig Innes</p> <p>Steph Dunsmuir (business planner)</p>

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		<p>and Sport Aberdeen;</p> <p>(xvi) to instruct the Chief Officer - Finance to give notice to the Board of Directors of NYOP Education (Aberdeen) Limited to disburse £250,000 to Sport Aberdeen, both being nominated charities of NYOP;</p> <p>(xvii) to instruct the Head of Commercial and Procurement to notify Sport Aberdeen that their funding was contingent to them providing their staff with the same pay award as Council staff, as per SJC negotiated pay awards;</p> <p>(xviii) to instruct the Chief Officer - Customer Experience to alter the Customer Contact Centre (excluding Emergency Services which would continue to operate 24 hours a day), Customer Service Centre, Marischal College Corporate Reception and Customer Access Points opening times to 09.00 until 17.00 hours Monday to Friday;</p> <p>(xix) to instruct the Chief Operating Officer to work with schools to ensure that there was a tree for every school within Union Terrace Gardens;</p> <p>Economy Outcomes</p> <p>(xx) to instruct the Chief Executive to report back to the City Growth and Resources Committee on 18 June 2020 with a Corporate Business Charter;</p>	<p>Finance</p> <p>Commercial and Procurement</p> <p>Customer Experience</p> <p>Operations</p> <p>Chief Executive</p> <p>Governance</p>	<p>Jonathan Belford</p> <p>Craig Innes</p> <p>Jacqui McKenzie</p> <p>Rob Polkinghorne</p> <p>Angela Scott</p> <p>Mark Masson (business planner)</p>

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		<p>(xxi) to instruct the Chief Officer - City Growth to provide a report on the Transient Visitor Levy to the City Growth and Resources Committee on 28 October 2020 on engagement and options;</p> <p>(xxii) to instruct the Chief Officer - City Growth to work with relevant stakeholders and partners to develop and embed an Energy Transition Zone Training and Jobs Plan that ensured local people were able to access employment opportunities from any development that occurred;</p> <p>(xxiii) to instruct the Chief Officer - City Growth to work with Skills Development Scotland, North East of Scotland College and Opportunity North East on development of energy transition apprenticeships that target local people in the immediate areas around Aberdeen Harbour South;</p> <p>(xxiv) to instruct the Chief Officer - City Growth to include the Torry Locality Planning Manager, Lochside Academy Head Teacher (or their representative) and an employability officer in the relevant Energy Transition Zone project workstream so that access by local young people to new training and jobs was a central element of development of a Zone, and that the Training and Jobs Plan was delivered;</p> <p>(xxv) to instruct the Chief Officer - City</p>	<p>City Growth</p> <p>Governance</p> <p>City Growth</p> <p>City Growth</p> <p>City Growth</p> <p>City Growth</p> <p>City Growth</p>	<p>Richard Sweetnam</p> <p>Mark Masson (business planner)</p> <p>Richard Sweetnam</p> <p>Richard Sweetnam</p> <p>Richard Sweetnam</p> <p>Richard Sweetnam</p> <p>Richard Sweetnam</p>

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		<p>Growth to evaluate the Energy Transition Zone Training and Jobs Plan and report back to the City Growth and Resources Committee on 28 October 2020 on the extent to which local people were accessing training or job opportunities that were generated if any development occurred;</p> <p>Place Outcomes</p> <p>(xxvi) to instruct the Chief Officer - City Growth to look at options for the operation of the hydrogen fuelled buses beyond the life of the Aberdeen Hydrogen Bus demonstration project, including potential use in other cities in the UK and the Scottish Cities Alliance as the Council upgraded its fleet;</p> <p>(xxvii) to instruct the Chief Officer - Corporate Landlord to take forward the proposals for investment works at Riverbank School to accommodate the relocation of St. Peter's School once Riverbank School relocated, to the City Growth and Resources Committee on 28 October 2020 with an indicative programme;</p> <p>(xxviii) to instruct the Chief Officer - Corporate Landlord to take forward proposals for a campus model for future school provision to the Education Operational Delivery</p>	<p>Governance</p> <p>City Growth</p> <p>Corporate Landlord</p> <p>Governance</p> <p>Corporate Landlord</p> <p>Governance</p>	<p>Mark Masson (business planner)</p> <p>Richard Sweetnam</p> <p>Stephen Booth</p> <p>Mark Masson (business planner)</p> <p>Stephen Booth</p> <p>Steph Dunsmuir (business planner)</p>

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		<p>Settlement for 2020/21 were met by the proposals set out in the report;</p> <p>(xxxix) having had due regard to protected characteristics and how the authority could reduce inequalities of outcome caused by socio-economic disadvantage in terms of the Equality Act 2010, to approve the use of various savings options to set at least a balanced budget for financial year 2020/21 as detailed in Appendix 3 and the schedule of fees and charges in Appendix 5, circulated separately;</p> <p>(xl) to approve the Commissioning Intentions and Service Standards as described in Appendices 10 and 11 respectively of the report;</p> <p>(xli) to instruct the Head of Commercial and Procurement to incorporate community benefit clauses into new contracts let during 2020/21 that increased the contribution of the Council to the Local Outcome Improvement Plan (LOIP) outcomes, and submit a year-end report to the Strategic Commissioning Committee;</p> <p>(xlii) to approve the level of funding for the Aberdeen City Health and Social Care Partnership Integration Joint Board (IJB) in 2020/21, as set out in Appendix 4 circulated separately, which exceeded the conditions included in the Council's financial settlement and provided the IJB with £3.531 million (100%) of additional</p>	<p>Commercial and Procurement</p> <p>Governance</p>	<p>Craig Innes</p> <p>Steph Dunsmuir (business planner)</p>

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		<p>funding it would receive in 2020/21, and to note that would be for the IJB itself to determine how it would balance its budget;</p> <p>(xliii) to approve the fees and charges for the Aberdeen City Health and Social Care Partnership IJB as shown in Appendix 5, circulated separately;</p> <p>(xliv) to approve the level of funding for the Council's other group entities and ALEOs in 2020/21, as set out in Appendix 4, circulated separately;</p> <p>(xlv) to instruct the Chief Officer - Finance to recover the full costs associated with being the Administering Authority of the North East Scotland Pension Fund from the Pension Fund;</p> <p>Taxation</p> <p>(xlvi) to approve a Band D equivalent Council Tax rate, with effect from 1 April 2020 of £1,377.30 excluding water charges - an increase of £1.02 per week;</p> <p>(xlvii) to impose and levy Council Tax assessments for the period 1 April 2020 to 31 March 2021 on all chargeable dwellings in Aberdeen City to be paid by the persons liable therefor under the Local Government Finance Act 1992, as amended by the Local Government etc. (Scotland) Act 1994;</p> <p>(xlviii) to instruct the Chief Officer - Finance</p>	<p>Finance</p> <p>Finance</p>	<p>Jonathan Belford</p> <p>Jonathan Belford</p>

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		<p>with immediate effect to extend Council Tax relief for young adults aged 16-26 who were previously looked after in a kinship arrangement and were still living in that arrangement at age 16 but did not qualify for relief as Care Leavers;</p> <p>(xlix) to note that the Council would implement revisions to National Non-Domestic Rates as defined by the Scottish Government within the relevant Finance Circulars, with effect from 1 April 2020;</p> <p>(l) to impose and levy Non-Domestic Rates assessments for the period 1 April 2020 to 31 March 2021 on all occupiers in Aberdeen City to be paid by those liable;</p> <p>Organisational Structure</p> <p>(li) to note the final organisational structure shown in Appendix 12 of the report, including the alignment of Business Intelligence & Performance Management (BI&PM) to Customer, and of Governance, Strategic Place Planning and City Growth to Commissioning, within the approved functional structure;</p> <p>(lii) to approve the amendment to the Chief Education Officer role from a third tier to a second tier Chief Officer role; and</p> <p>(liii) to note that Appointment Panels</p>		

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		would be convened to fill vacant posts at tiers 1 and 2.		
5.3	<p><u>Housing Revenue Account Budget 2020/2021 - RES/20/060</u></p> <p>Revised page 247 - Heat with Rent calculations for 2020/21</p>	<p><u>The Council resolved:</u></p> <p>Net Zero Transition</p> <ul style="list-style-type: none"> (i) to approve expenditure of £198,000 on cavity wall and loft insulation to help reduce heat loss; (ii) to approve expenditure of £7.634 million on heating systems replacement, installing combined Heat and Power where feasible; (iii) to approve expenditure of £1.276 million on the creation of Combined Heat and Power Plants; (iv) to approve expenditure of £420,000 on energy efficient measures in extra care housing; (v) to approve expenditure of £1.2 million on solid wall insulation to help reduce heat loss; (vi) to approve expenditure of £500,000 on refurbishment of properties and environmental improvements; (vii) to approve expenditure of £200,000 (over 2 years) to undertake an options appraisal for retrofitting alternative heating provision; <p>New Council House Programme</p> <ul style="list-style-type: none"> (viii) to approve expenditure of £1.5 million for the refurbishment of the properties 	Resources	Steve Whyte/ Jonathan Belford/ Helen Sherrit

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		<p>purchased at 206 Union Street to provide an additional 28 units;</p> <p>(ix) to note expenditure of £13.495 million on new housing units at Summerhill for 2020/21;</p> <p>(x) to note expenditure of £9.363 million on new housing units at Wellheads for 2020/21;</p> <p>(xi) to note that the Council had to date received 15 expressions of interest since advertising Phase 2 of the New Council House Build Programme with the expectation that these would meet the Gold Standard;</p> <p>(xii) to approve the transfer of land at market value to the Housing Revenue Account (HRA), to deliver Council housing (subject to undertaking all necessary consultations) in respect of the following sites:</p> <ul style="list-style-type: none"> - Greenferns and Greenferns Landward - Former Kaimhill Outdoor Centre; <p>(xiii) to delegate authority to the Director of Resources, following consultation with the Chief Officer - Finance, Chief Officer - Capital, Head of Commercial and Procurement and the Conveners of the Capital Programme Committee and the City Growth and Resources Committee, to approve business cases and expenditure, undertake all necessary procurement exercises to procure the works referred to in those business cases in accordance with the</p>	Resources	Steve Whyte

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		<p>ACC Procurement Regulations and authorise entering into contracts and development agreements related thereto, for Council housing at the following sites subject to them falling within the financial model for HRA:</p> <ul style="list-style-type: none"> - Greenferns and Greenferns Landward - Former Kaimhill Outdoor Centre; <p>Operational Matters</p> <p>(xiv) to instruct the Chief Officer - Early Intervention and Community Empowerment to review the Council Housing Allocation Policy and report back to the Operational Delivery Committee;</p> <p>HRA</p> <p>(xv) to approve the budget as circulated separately - HRA Appendix 1;</p> <p>(xvi) to approve the setting of the weekly unrebated rents for municipal houses taking account of the proposals outlined for a fixed rent policy, at 4% per annum for 4 years, as detailed in Appendix 1 of the report, to take effect from Monday 4 May 2020;</p> <p>(xvii) to approve the level of revenue contribution to the Housing Capital budget for 2020/21 and note the provisional contribution for the subsequent four financial years as</p>	<p>Early Intervention and Community Empowerment</p> <p>Governance</p>	<p>Derek McGowan</p> <p>Lynsey McBain (business planner)</p>

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		<p>detailed in HRA Appendix 1, circulated separately;</p> <p>(xviii) to approve the proposal to maintain the working balances at 10% to meet future contingencies as detailed in Appendix 1 of the report;</p> <p>(xix) to approve the level of miscellaneous rents and service charges as detailed in HRA Appendix 2, circulated separately, to take effect from Monday 4 May 2020;</p> <p>(xx) to approve the Base Capital Programme for the financial year 2020/21 and the indicative programme for 2021/22 to 2024/25 as detailed in Appendix 1 of the report;</p> <p>(xxi) to approve as estimated expenditure in terms of Procurement Regulation 4.1.1, in order for work to commence on the ongoing Capital Programme, the sums shown against each heading of the Housing Capital Expenditure budget for the financial year 2020/21 set out in Appendix 1 of the report, without the need for separate committee approval of each; and</p> <p>(xxii) to delegate authority to the Director of Resources, following consultation with the Chief Officer - Capital, Head of Commercial and Procurement and the Conveners of the Capital Programme Committee and the City Growth and Resources Committee, to approve business cases related to the expenditure approved in terms of</p>	Resources	Steve Whyte

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		<p>resolution (xxi) above, and to undertake or instruct appropriate procedures in accordance with the ACC Procurement Regulations to procure the works referred to in those business cases within the budgets allocated in Appendix 1 of the report for the Capital Programme for the financial year 2020/21 and to authorise the award of contracts relating thereto.</p>		
5.4	<p><u>Common Good Budget 2020/2021 - RES/20/061</u></p>	<p><u>The Council resolved:</u></p> <p>(i) to approve the Common Good budget for 2020/21 as detailed in Appendix - Common Good, circulated separately;</p> <p>(ii) to instruct the Chief Officer - Finance to undertake a review of the investment options for the Common Good cash balances and to report back to the City Growth and Resources Committee no later than December 2020;</p> <p>(iii) to instruct the Chief Officer - Integrated Children's and Family Services to organise a Mental Health Awareness Event for the citizens of Aberdeen with the provision of £3,150 and the use of Council facilities; and</p> <p>(iv) to instruct the Chief Officer - City Growth, following consultation with the Head of Commercial and Procurement, and in conjunction with Aberdeen Inspired to support the continued development of the Nuart</p>	<p>Resources</p> <p>Finance</p> <p>Governance</p> <p>Integrated Children's and Family Services</p> <p>City Growth</p>	<p>Steve Whyte/ Jonathan Belford/ Helen Sherrit</p> <p>Jonathan Belford</p> <p>Mark Masson (business planner)</p> <p>Graeme Simpson</p> <p>Richard Sweetnam</p>

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		Project with £125,000 per annum for the financial years 2021/22 to 2023/24.		
6.1	<u>There are no items of exempt/confidential business</u>	No exempt/confidential business		

If you require any further information about this decision sheet, please contact Martyn Orchard, tel. 01224 523097 or email morchard@aberdeencity.gov.uk